

F. No. 35-19/2017-DAF
Dr. Ambedkar Foundation
Department of Social Justice & Empowerment
Ministry of Social Justice & Empowerment
Government of India

15, Janpath, New Delhi-110001

Dated 26st September, 2017

TENDER NOTICE

Sealed tenders on behalf of the President of India, are invited under Two Bid System i.e. Technical Bid and Financial Bid from reputed, experienced and financially sound Manpower Agencies for providing services of **Data Entry Operators** at Dr. Ambedkar Foundation, West Wing 8, Sector 1, R. K. Puram, New Delhi and/or at 15, Janpath, New Delhi for a period of **One year**, from date of award of contract, which is extendable as per requirement. However, quantum of services requirement may vary from time to time at the discretion of the Foundation.

2. Complete Tender Documents can be downloaded from the website of the Ministry namely www.socialjustice.nic.in or from the website of the Dr. Ambedkar Foundation namely www.ambedkarfoundation.nic.in and or www.msje.nic.in
3. The participating agencies should be enrolled with the GST/Service Tax authorities, EPF, ESI etc and should have at least 5 years experience for providing services to Government offices or Organizations of repute. Interested Companies/Firms/Agencies may submit the tender documents complete in all respects along with **Earnest Money Deposit (EMD) of Rs.1,00,000/- (Rupees One lakh only)**, and other requisite documents **on or before 16/10/2017 by 12.00 Noon** to the **Director, Dr. Ambedkar Foundation**, West Wing 8, Sector 1, R. K. Puram, New Delhi. No tender shall be entertained after this deadline under any circumstances whatsoever. The **Technical Bid** of tenders will be opened at **3:00 PM on 16/10/2017** and **Financial Bid** of tenders will be opened at **4.00 P.M on 16/10/2017** in the presence of authorized representative of Bidders as may wish to be personally present.
4. This Foundation reserves the right to amend or withdraw any of the terms and conditions contained in the Tender Document or to reject any or all tenders without giving any notice or assigning any reason. The decision of the Foundation in this regard shall be final and binding on all.

(D. P. Majhi)
Director,
Dr. Ambedkar Foundation.

Copy to:

1. Notice Board Department of Social Justice & Empowerment
2. Notice Board of Dr. Ambedkar Foundation
3. NIC – for display in web-site of Ministry of Social Justice & Empowerment and in website of Dr. Ambedkar Foundation, both