

Government of India
Ministry of Social Justice and Empowerment
(Dr. Ambedkar National Memorial)

Shastri Bhawan, New Delhi
Dated: 01st November, 2017

Tender Notice

Subject: Notice inviting tenders for hiring of manpower services for ticket sellers at Dr. Ambedkar National Memorial (DANM), 26 Alipur Road, New Delhi, on short term basis. –reg.

Sealed bids are invited from reputed Manpower Agencies having similar experience of two years with any government organizations, for outsourcing of the services of the following manpower to work at Dr. Ambedkar National Memorial, 26 Alipur Road, New Delhi. Both technical and financial bids shall be enclosed in two separate envelopes and both bids should be sealed with sealing wax properly dried and hardened in a single envelope.

Tender No.	17020/18/2017/SCD-VI/DANM	
Tender Forms Available at Website	www.socialjustice.nic.in http://eprocure.gov.in/eprocure/app	
Date and Time of Issue/Publishing	02.11.2017	14.30
Document Download/Sale Start Date & Time	03.11.2017	10.30
Bid Submission Start Date & Time	03.11.2017	14.30
Bid Submission Last Date & Time	23.11.2017	12.00
Date and Time of Opening of Technical bid	23.11.2017	14.00
Date of Opening of Financial bid	23.11.2017	17.00

2. General terms and conditions of the contract is given in **Annexure-I**.
3. The tender is in two bid system i.e. Technical Bid as in **Annexure-II** and Financial Bid as in **Annexure-III**.
4. Intending eligible bidders may download Bid Document from our website www.socialjustice.nic.in (for reference only). Bidders shall have to deposit Rs. 25,000/- (Rupees twenty five thousand only) as EMD unless exempted by any standing order, in the form of **Demand Draft, Account Payees or Bankers' Cheque from any Nationalised/Commercial Bank at Delhi in favour of Dr. Ambedkar National Memorial, M/o Social Justice & Empowerment, New Delhi** on or before bid submission closing date & time and may be dropped in the drop box placed at the facilitation centre i.e. Garage No.-8, Ground Floor, Near State Bank ATM, Shastri Bhawan, New Delhi.

5. The competent authority in the Department reserves the right to cancel the tender at any time or amend/withdraw any of the terms and conditions contained in the Tender Document, without assigning any reason, therefore.



(Dr. Devender Singh)
Associate Professor,
Dr. Ambedkar International Centre

Copy to:-

1. All Ministries/Departments for circulation among their contract holders.
2. Director, NIC with the request to upload the above information on Ministry's web site as well as Central Public Procurement Portal for wide publicity.
3. Notice Board.
4. Director, Dr. Ambedkar International Centre (DAIC).
5. Director, Dr. Ambedkar Foundation, M/o SJ&E



(Dr. Devender Singh)
Associate Professor, DAIC

Copy for information to:

1. Reception Officer, Ministry of Social Justice & Empowerment, Shastri Bhawan, New Delhi.
2. Assistant Commandant, CISF, Shastri Bhawan, New Delhi.

INSTRUCTIONS TO THE BIDDERS

S. No.	Work descriptions	Educational Qualifications/Experience	Upper age limit	Approx. no of posts*
1.	Ticket Selling & Amount Collector	12 th class pass with knowledge of computer.	28 Years	02 Persons

*Figures are indicative only. Actual no. of posts required is subject to change. The indicative manpower is required for Dr. Ambedkar National Memorial at 26 Alipur Road, New Delhi. However for other manpower requirement not mentioned above, the manpower agency may be asked to meet other manpower requirements from time to time.

A. Earnest Money Deposit (EMD): Rs. 25,000/- (Rupees Twenty Five Thousand only).

- i. No request for transfer of any previous deposit of Earnest Money Deposit or Performance security Deposit or adjustment against any pending bill held by the Department in respect of any previous work shall be entertained.
- ii. The bid security may be forfeited:
 - If the bidder withdraws his bid during the period of validity of the bids specified by the bidder in the bid form: or
 - In case of successful bidder, if the bidder
 - a) Fails to sign the contract in accordance with the terms of the tender document:
 - b) Fails to furnish required Performance Security Deposit in accordance with the terms of Tender Documents within the time frame specified by the client: or
 - c) Fails or refuses to honour his own quoted prices for the services or part thereof.

B. Terms and Conditions:

1. Only those agencies, who fulfil the following minimum eligibility criteria, should submit their bids:
 - a. It should be registered with the Government Authorities concerned and a copy of the registration should be attached with the Technical bid.
 - b. It should have PAN, GST Registration Number, EPF and ESIC registration a photocopy of which should be attached along with the Technical bid.

