

F. No. 18-12/2012-CWBA
Government of India
Ministry of Social Justice & Empowerment
Dr. Ambedkar Foundation

Jeevan Prakash Building, 9th Floor,
25 KG Marg, New Delhi-110001
Date: 29.01.2019

TENDER NOTICE

Subject: Tender for Printing/ Re-printing of “Collected Works of Dr. Babasaheb Ambedkar(CWBA) in Deluxe Edition (Hard Bound)/ Popular Edition”.

Sealed tenders are invited for Printing/ Re-printing of “Collected Works of Dr. Babasaheb Ambedkar(CWBA) in Deluxe Edition(Hard Bound)/ Popular Edition from the reputed publishing houses. The firms who have work experience of similar nature for preceding 3 years and can furnish proof of having printed books of Rs. 1 crore (Rupees One crore only) during the last three Financial Years i.e. F.Y. 2015-16, F.Y. 2016-17 and F.Y. 2017-18 and are in a position to undertake the printing work as per specifications listed in the tender document may apply. Printing work of calendars, news letter, annual reports or pamphlet etc. shall not qualify for work experience. Each applicant may submit quotations, in prescribed form along with a **Bank Draft of Rs.50,000/-** of Earnest money in favor of **Dr. Ambedkar Foundation**. Firms applying for the tender are to provide ownership Certificate/Undertaking for available Infrastructure i.e. land and building, machinery, printing material etc. The premises will be inspected by a committee constituted by the Foundation. **Any tender with incomplete documents will not be considered.**

2. The tender should be submitted through e-tendering/under a sealed cover addressed to **the Director, Dr. Ambedkar Foundation**, Jeevan Prakash Building, 9th Floor, 25 KG Marg, **Delhi-110001**, **latest by 12 Noon on 21st February, 2019**. The technical bids will be opened on the same day i.e. **21st February, 2019 at 15:00 Hrs.** Interested tenderers may send their representative at the time of opening of tenders.

Please note that the quotations received after the due date and time will not be considered.

(D. P. Majhi)
Director
011-23320571

Terms & Conditions of Tender

1. Specifications: -

(A) Hard Bound Deluxe Edition:

- a) **Description:** - Each volume/book may comprise about **200 to 1400** pages (as stated at the end of this Tender document- Form of Quotation), one leaf (2 pages) of frontispiece on Art paper, 8 pages of End-papers (4 pages on each side) and full hard bound cover case. The text matter/illustration etc. would be printed from the earlier printed books provided by this office. Soft copy of text and cover shall be provided to the printer by the Foundation. The re-printing of the books shall be in exact size, shape, colour & font etc. as in the previous print. The printer would submit a certificate that the work done by them is accurate/error free. The printer would submit a copy of CRC on CD and pen drive and also a duly certified hard copy. The printer may visit the office of Dr Ambedkar Foundation, Jeevan Prakash Building, 9th Floor, 25 KG Marg, New Delhi-110001, to inspect the CWBA – English Edition Books printed earlier.
- b) **Outer Cover:** Full hard bound cover case is to be made of good quality 2 mm hard board and pasted with good quality **130 GSM P.L.C.**, I & IV covers and Spine will print photographs / multi colour design (comprising title, line design, some text etc.) in 4 colours bleeding in all edges in exact size, shape, colour & font etc. as in the previous print. The cover will be gloss laminated and machine creased at the spine. Frontispiece will print one photograph Black & White H.T. with caption on Art paper and will be pasted in the beginning of book. All the inside text pages comprising running text are to be printed in black. Photographs in some volumes/books are to be printed in either black & white or 2 colour/4 colour. The book will be Section – Sewn with 4 page end papers on both sides. Inner side (2 pages of both endpapers will print monograms etc., bleeding on all edges in deep blue colour). Gloss laminated cover duly machine creased will be over pasted with spine, outer endpaper and frontispiece with good quality adhesive. Each set of 20 books will be wrapped / packed in good quality polythen & this individual full set of CWBA-English 20 Books (1 to 17 Volumes and parts there of) should be packed in superior quality carton box – 7 ply, 150 GSM craft paper & outside area of the Carton Box to be printed in 2 colours (text would be provided by the Foundation) .

(B) Popular Edition:

- a) **Description:-** Each volume/book may comprise about 200 to 600 pages, one leaf (2 pages) of front piece on Art paper, 8 pages of End-papers (4 pages on each side) and soft bound cover . The text matter/illustration etc. would be composed from the earlier printed books provided by this office. The printer would be responsible for composing, typesetting, page making etc. of the earlier printed books/Edited manuscript provided by this office. The printer will be fully responsible for accuracy of each word in the composing of the earlier printed books. The printer will have to submit a certificate that the work done is accurate and error free. The printer will also submit a copy of CRC on CD, Pen drive, Hard Disk and also a duly certify hard copy
- b) **Outer Cover :-** Outer cover I & IV and Spine will contain photographs/multi colour design (comprising title, line design, some text etc.) in 4 colours bleeding in all edges. The cover will be matt/gloss laminated and machine creased at the spine. Frontpiece (2 pages) will contain photographs, captions, text etc. in black on Art paper and will be pasted in the beginning of book. All the inner text pages comprising running text and photographs will be printed in black. The books will have sections – sewing with 4 pages as end papers on both sides. Inner side (2 pages of both endpapers will be in deep blue colour on 120 GSM Ballarpur Super Print paper. Matt/gloss laminated cover duly machine creased will be over pasted with spine, outer endpaper and frontpiece with good quality adhesive. Each book will be shrink wrapped / in polythene and individual full set of CWBA 40 (1 to 21 and 22 to 40) will be packed in 2 no. superior quality printed Carton box. Text matter for printing of Carton boxes would be provided by the DAF as per detail mentioned under subject- Packing & Transportation.
2. **Validity of rate contract:** - 1 year from the date of awarding the printing contract extendable for another year on the same terms and condition.
3. **Size of the Volumes:** - 6¼" X 9½" (approx. finished size). The size of hard cover is to be slightly bigger than the finished size of the volume/book.
4. **Cover Design:** In Four colour in exact size, shape, colour & font etc. as in the previous print. The same title text & logo / design / photograph will be printed on hard cover case and spine as per approval of the Foundation. (**Offset Process**).
5. **Colour:-** Cover Case :- Four Colours process
Text pages: - Single Colour (Black)
Frontispiece: - Single Colour (Black)
End papers:- Single Colour (Blue) (end paper II & III only)
Photographs in the Book : B&W/2 colours /4 colour (as per the requirement)
(In exact size, shape, colour & font etc. as in the previous print).
6. **Language :-** English, Hindi and/ or any other language as per the requirement.
7. **Process of production:-** Offset Process.

8. **Paper / Materials to be used:-** The following paper with good opacity and other material quality will be used from printer's stock.

Text pages: - **80 GSM** white Maplitho Paper of Sun Shine Super printing or alike quality.

Endpapers: - **120 GSM** white Maplitho Paper of Sun Shine Super printing or alike quality.

Frontispiece: - **130 GSM** white Art paper of Bilt Royal or alike quality.

Cover: - A Deluxe Edition:

Hard Bound cover case to be made by good quality 2 mm hard board & PLC papers.

i) Hard case – 2 mm hard board

ii) PLC paper – 130 GSM Magnoster will be Glossed laminated in superior/fine quality.

B) Popular Edition :

Perfect Cover:- 300 GSM ITC Sapphire Graphic Board.

9. **Binding:** - Section-Swing over pasted with hard bound cover case by Automatic Case Making Machine.

10. a) **Ribbon / Thread:** Insert/Fix a suitable ribbon (5 mm silky appropriate ribbon / suitable thread in blue colour) at the top of the spine of each book, as approved by this office.

b)Printed Carton Box: - Size as per requirement for packing each full set of CWBA-Hard Bound English Edition (20 Books). All specifications in exact size, shape, colour & font etc. as in the previous print. Bulk supply of books will be made in individual full set of CWBA – English 20 Books should be wrapped / packed in polythene, tied with sutli & finally such set packed in superior quality (7 ply- 150 GSM craft paper) printed Carton Box (text would be provided by the Foundation) and delivery of Books would be made at Delhi/New Delhi stores / office premises or any other place in Delhi /New Delhi as indicated/instructed by this office.

c)Packing and Transportation: - Each individual full set of (i) CWBA English Vol. 20 books and (ii) CWBA Hindi Volume (1 to 21) and (iii) (22 to 40) have to be wrapped / packed separately in good quality polythene should be tied with Sutli/plastic tape etc. & finally such set packed in superior quality printed Carton Box . Carton boxes to be repacked in plastic gunny bags and tied properly for dispatch purpose.

Text matter for printing of Carton Box would be provided by this office. Delivery of books would be made at our Delhi / New Delhi stores / office premises or any other place in Delhi / New Delhi as required / indicated / instructed by this office. Packing & Transportation charges should be included in quoted rates. No charges will be made separately.

Duly signed & stamped specimen samples of paper (s) / hard board / material (also mentioned the quality, GSM and manufactures name etc.) should be enclosed with the quotation.

d) Time Schedule: - The Printed books should be supplied **within 60 days from the date of order.** Two sample copies of each volume will have to be submitted to Dr. Ambedkar Foundation for approval before printing of bulk copies of the each volume and there parts.

11. Penalty: - Penalty will be imposed @ One Rupees per copy per day for the time taken over and above specified time to deliver the books.

- i. In case any error/mistake/deletion/ defective copy is found in the printed books, supply will be accepted and 5% of the work cost will be charged.
- ii. In case of use of substandard material or material other than specified in the tender then liquidated damages/penalty will be imposed at the rate of 50% of the cost of the work order.
- iii. In case any copy missing or short or damage found in the packed set of the CWBA books, recovery will be make from the printer's bill/security money @ three time production/printing cost of the full set CWBA-books.

The final decision of DAF will be final and binding on the bidder.

12. Material for production:- Complete text matter and photographs will be provided by this office for reprinting. For printing of Hindi Volumes/ Regional Languages the press have to do the printing including Composing, Typesetting, Pagemaking/layout, proof reading, Indexing, preparation of CRC etc.

13. Your rates should be quoted on the following lines:

- (i) Before quoting the rates, please ensure that tenderer should be able to complete the job within the stipulated time schedule.
- (ii) Successful tenderer will have to submit Demand Draft / FDR of the Nationalized Bank for **Rs.3,00,000/-** (Rs. three lakh only), as Performance Security deposit, before awarding the job.

14. Other Terms & Conditions :-

- a) To submit Balance Sheet for the years F.Y. 2015-16, F.Y. 2016-17 and F.Y. 2017-18.
- b) Time Schedule must be strictly adhered to.
- c) A neat and high-class production with uniformity throughout is essential.
- d) All taxes etc. should be included in your quoted rates. No tax etc. will be paid separately.
- e) In case any error/mistake/deletion is found in the printed books, a penalty would be imposed on the printer as decided by this office. This decision will be final & binding.
- f) Defective copies if any noticed will have to be replaced by the printer at their cost or penalty would be imposed on the printer as decided by this office. This decision will be final and binding.
- g) In case of use of substandard material or material other than specified in the tender, or delay or poor performance, then liquidated damages/ penalty will be imposed as decided by this office. This decision will be final and binding.
- h) All disputes will be settled under Delhi jurisdiction.

- i) For any short supply of books, recovery will be made from printer's bill @ sale price of the book.
- j) The publishing house shall provide the ownership Certificate / Undertaking for required Infrastructure i.e. printing machinery / material land and building etc. with shall be open to inspection by a committee constituted by MSJ&E, along with work experience of similar nature during last 3 years.
- k) Specimen copies of all above Volumes/Books are available in the office of Dr. Ambedkar Foundation, West Block 8, R. K. Puram, Delhi – 110066 for inspection.
- l) The amendment to the Tender if any, shall be posted on the website of the Foundation i.e. www.ambedkarfoundation.nic.in.

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Form of Quotation (Financial bid)
To be sealed in separate envelope

The printing/ re-printing rate for Collected Works of Babasaheb Dr. Ambedkar (CWBA) English /Hindi / Other Languages:-

Basic Rates-

S. No	Item	Rate of 8 pages for first 1000 copies	Rate of 8 pages for addl. 1000 copies
1	Printing including Composing, Typesetting, Page making /layout, proof reading, Indexing, preparation of CRC, cost of paper & other material, printing, binding, carton boxes, packing, delivery excluding GST/ Taxes /surcharges etc.	Rates for Popular Edition Rs. _____ Rates for Deluxe(Hard Bound) Edition Rs. _____	Rates for Popular Edition Rs. _____ Rates for Deluxe(Hard Bound) Edition Rs. _____
2	Re-printing – including cost of paper & other material, printing, binding, carton boxes, packing, delivery etc excluding GST/ Taxes /surcharges etc..	Rates for Popular Edition Rs. _____ Rates for Deluxe(Hard Bound) Edition Rs. _____	Rates for Popular Edition Rs. _____ Rates for Deluxe(Hard Bound) Edition Rs. _____

Note- If CD of the book is given by DAF for printing, then the reprinting rate will be applicable.

Signature,
With stamp & date

